



CENTENNIAL

WATER AND SANITATION DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

MONDAY, NOVEMBER 29, 2021 - 6:30 P.M.

VIA ZOOM

<https://us02web.zoom.us/j/88997379498>

Telephone: 346-248-7799
Webinar ID: 889 9737 9498

Regular Meeting:

Centennial Water and Sanitation District Board of Directors met for a regular meeting via Zoom on Monday, November 29, 2021 at 6:30 p.m.

Roll call was then taken. Upon the call of the roll, the following were present.

Board Members: Jeff Donelson, Jeff Kappes, and John Kilrow

Excused Absence: Terri Kershisnik and Tim Roberts

A quorum was declared.

Also present:

STAFF:

(* ABSENT)

Peter Bong	Sherry Eppers *	Heather Morgan
Sam Calkins	Thomas Hecker	Thomas Riggle *
Jeff Case	Emmalyn White *	Thomas Rose *
Swithin Dick	Jackie Kennedy	Stephanie Stanley
Amy Dublin	Jon Klassen	Julie Tinetti *
Ryan Edwards	Kari Larese	
Stacy Smith	Rick McCloud	

Others Present:

Tim Flynn – Collins, Cockrel and Cole
3 members of the public

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REAFFIRMATION OF DISCLOSURE

- No changes

PUBLIC COMMENTS

- No items
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PRESENTATION

- None

DISCUSSION ITEMS

- 2021 Audit Services – Stephanie Stanley
 - Board recommends moving forward with a one-year engagement letter with Haynie
- COVID Update – Stephanie Stanley
 - Board recommends sending communication to staff encouraging vaccinations

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APPROVAL OF MINUTES

- CWSD and HRMD Board Meeting October 25, 2021
- CWSD Board Meeting October 25, 2021
- CWSD Special Board Meeting November 18, 2021
- CWSD Study Session November 23, 2021

BOARD MEMBER DONELSON MOVED THAT THE BOARD APPROVE THE MINUTES FROM THE OCTOBER 25, 2021 COMBINED BOARD MEETING, THE OCTOBER 25, 2021 BOARD MEETING, THE NOVEMBER 18, 2021 SPECIAL BOARD MEETING AND THE NOVEMBER 23, 2021 STUDY SESSION AS SUBMITTED. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Donelson, and Kilrow

Nays: None

The motion carried.

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APPROVAL OF BUSINESS AGENDA

BOARD MEMBER DONELSON MOVED THAT THE BOARD APPROVE THE AGENDA. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Donelson, and Kilrow

Nays: None

The motion carried.

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CONSENT ITEMS

A single motion may adopt consent business items. Any consent business items may be removed at the request of a director or any elector at the district and heard on its respective place on the agenda.

CWSD 145

Adopt Resolution 21-145 authorizing transfer of files from Collins, Cockrel, & Cole to the law firm of law firm of Collins, Cole, Flynn, Winn & Ulmer, PLLC.

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CWSD 146

Adopt Resolution No. 146 Approval of 2022 Compensation Plan Guide

CWSD 147

Adopt Resolution 21-147 authorizing General Manager to prepare a professional services agreement contingent upon adoption of the 2022 budget and appropriation of funds for the 2022 Operations Budget with Community Resource Services of Colorado, LLC in the amount of \$29,000 for administering and conducting the May 3, 2022 elections.

CWSD 148

Adopt Resolution No. 148 approval of 2022 Holiday Schedule

CWSD 149

Adopt Resolution No. 149 approval of the 2022 schedule for Study Session, and Board of Directors meetings

CWSD 150

Ratify October 2021 cash and investment transactions (including expenditures)

BOARD MEMBER DONELSON MOVED THAT THE BOARD APPROVE CONSENT BUSINESS ITEMS CWSD 145 through 150, inclusive. Board Member Kilrow seconded the motions. The vote resulted as follows:

Ayes: Board Members Kappes, Donelson, and Kilrow

Nays: None

The motion carried.

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GENERAL BUSINESS

- No Items

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EXECUTIVE SESSION

BOARD MEMBER DONELSON MOVED THAT THE BOARD GO INTO EXECUTIVE SESSION REGARDING THE FOLLOWING TOPICS:

- Pursuant to Section 24-6-402(4)(b) C.R.S. for the purpose of obtaining legal advice/status report with respect to Englewood v. Centennial case no. 21CV31686
- Pursuant to Section 24-6-402(4)(f) C.R.S. for personnel matters involving the process to be followed for filling the General Manager's position and pursuant to Section 24-6-402(4)(e) C.R.S. for the purpose of determining positions relative to contract negotiations in connection with that process.

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The motion carried and the Board went into Executive Session at approximately 6:45 p.m. The recording was suspended as to the first item on the Executive Session and the attorney signed statement is included with these minutes. The second item on the Executive Session was recorded. The only persons present during the Executive Session were Board members Kappes, Donelson and Kilrow, legal counsel, Timothy J. Flynn, and Acting General Manager, Stephanie Stanley.

The Executive Session was adjourned at approximately 6:26 p.m., at which time the Board returned to open public meeting.

After returning to open public meeting, BOARD MEMBER KILROW MOVED THAT STAFF MOVE FORWARD WITH NEGOTIATING AND EXECUTING A PROFESSIONAL SERVICES AGREEMENT WITH CPS HR CONSULTING, FOR PURPOSES OF EXECUTIVE RECRUITMENT SERVICES FOR THE GENERAL MANAGER POSITION, SUBJECT TO REVIEW AND APPROVAL BY LEGAL COUNSEL AND DIRECTOR KAPPES. Board member Donelson seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Donelson, and Kilrow

Nays: None

The motion carried.

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ADJOURN

BOARD MEMBER KAPPES MOVED THAT THE BOARD ADJOURN. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kilrow, and Donelson

Nays: None

The motion carried and the Board Meeting adjourned at 7:28 p.m.