



# CENTENNIAL

WATER AND SANITATION DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

**MONDAY, JANUARY 25, 2021- 6:30 P.M.  
VIA ZOOM**

<https://us02web.zoom.us/j/83259730772>

346- 248- 7799

Webinar ID: 832 5973 0772

Regular Meeting:

Centennial Water and Sanitation District Board of Directors met for a regular meeting via Zoom on Monday, January 25, 2021 at 6:30 p.m.

Roll call was then taken. Upon the call of the roll, the following were present.

Board Members: Jeff Donelson, Jeff Kappes, Terri Kershishnik, John Kilrow, Tim Roberts

A quorum was declared.

Also present:

**STAFF:**

**(\* ABSENT)**

Peter Bong	John Kaufman	Thomas Riggle
Sam Calkins	Jon Klassen	Thomas Rose *
Jeff Case	Kari Larese	Diana Schorege
Swithin Dick	Rick McLoud	Stephanie Stanley
Amy Dublin	Heather Morgan	Julie Tinetti *
Ryan Edwards	Renee Pelkey *	Emmalyn White
Cammie Ellis	Curtis Richards	
Sherry Eppers		

**Others Present:**

Tim Flynn – Collins, Cockrel and Cole  
Renee Anderson – HRMD Board Member  
Mike Renshaw – HRMD General Manager

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**REAFFIRMATION OF DISCLOSURE**

**PUBLIC COMMENTS**

- No items

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**PRESENTATION**

- No presentations

**DISCUSSION ITEMS**

- Highlands Ranch Metro District General Manager, Mike Renshaw
- Status of high water bill customers' complaints
- Letter will be sent to customers in February regarding late payment and shut off process

**APPROVAL OF MINUTES**

- Board Meeting December 14, 2020
- Special Board Meeting January 8, 2021
- Study Session January 19, 2021
- Special Board Meeting January 19, 2021

BOARD MEMBER DONELSON MOVED THAT THE BOARD APPROVE THE MINUTES FROM THE DECEMBER 14, 2020 BOARD MEETING, JANUARY 8, 2021 SPECIAL BOARD MEETING, JANUARY 19, 2021 STUDY SESSION, AND THE JANUARY 19, 2021 SPECIAL BOARD MEETING AS SUBMITTED. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**APPROVAL OF BUSINESS AGENDA**

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD APPROVE THE AGENDA AS SUBMITTED. Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**CONSENT ITEMS**

*A single motion may adopt consent business items. Any consent business items may be removed at the request of a director or any elector at the district and heard on its respective place on the agenda.*

CWSD 100

Adopt Resolution No. 21-100 designating meeting place and location for posting notices of Board meetings (regular, special, and study sessions)

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**CWSD 101**

Adopt Resolution No. 21-101 authorization for the General Manager to enter into Letter of Engagement with Buchanan, Sperling & Holleman P.C.; authorize the General Manager to enter into a consulting contract with Bishop Brogden; and, authorize the General Manager to enter into a consulting contract with Spronk Water Engineers for the 2021 Water Resources Management

**CWSD 102**

Adopt Resolution No. 21-102 Authorization for release of retainage held pursuant to the terms of the original contract with Applied Ingenuity, LLC for the 2019 Well Replacements – Well A-2R & Well A-8R, Phase II project

**CWSD 106**

Adopt Resolution No. 21-106 approve an appropriation, authorize the General Manager to enter into a Purchase Order with Fluid Technology to supply a new fully assembled bowl assembly for Pump 1107, and authorize the General Manager to enter into a Contract Purchase Order with Denver Machine Shop, Inc to provide services to remove and install the new pumping assembly for Pump 1107

**CWSD 107**

Ratify December 2020 cash and investment transactions (including expenditures)

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD ADOPT CONSENT BUSINESS ITEMS 100, 101, 102, 106 AND 107. Board Member Donelson seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**GENERAL BUSINESS**

***CWSD 103 Deferred***

***Adopt Resolution No. 21-103 reject all bids received for construction of the Chesapeake Pipeline Replacement project***

**CWSD 104**

Adopt Resolution No. 21-104 approval of Change Order #9 and Ratify Change Order #10 for the Marcy Gulch Wastewater Treatment Plant Phase II Improvements

BOARD MEMBER KAPPES MOVED THAT THE BOARD ADOPT RESOLUTION 21-104 APPROVAL OF CHANGE ORDER #9 AND RATIFY CHANGE ORDER #10 FOR THE MARCY GULCH WASTEWATER TREATMENT PLANT PHASE II IMPROVEMENTS. Board Member Roberts seconded the motion. The vote resulted as follows:

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Ayes: Board Members Donelson, Kappes, Kershisnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**CWSD 105**

Adopt Resolution 21-105 approval of an appropriation; award of construction contract to Flatiron Constructors; authorize the General Manager to enter into a consulting services contract with A.G. Wassenaar; and, authorize the General Manager to enter into a consulting services contract with Black & Veatch for construction administrative services for the Marcy Gulch Lift Station project

BOARD MEMBER ROBERTS MOVED THAT THE BOARD ADOPT RESOLUTION 21-105 APPROVAL OF AN APPROPRIATION; AWARD OF CONSTRUCTION CONTRACT TO FLATIRON CONSTRUCTORS; AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONSULTING CONTRACT WITH A.G. WASSENAAR; AND AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONSULTING SERVICES CONTRACT WITH BLACK & VEATCH FOR CONSTRUCTION ADMINISTRATIVE SERVICES FOR THE MARCY GULCH LIFT STATION PROJECT. Board Member Donelson seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershisnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**ADJOURN**

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD ADJOURN. Board Member Donelson seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershisnik, Kilrow, and Roberts

Nays: None

The motion carried and the Board Meeting adjourned at 7:00 p.m.

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