



# CENTENNIAL WATER AND SANITATION DISTRICT

## BOARD OF DIRECTORS MEETING MARCH 30, 2020 MINUTES VIA ZOOM

<https://us04web.zoom.us/j/341296768>

**Meeting ID: 341 296 768**

Regular Meeting:

Centennial Water and Sanitation District Board of Directors met for a regular meeting via Zoom on Monday, March 30, 2020 at 6:33 p.m.

Roll call was then taken. Upon the call of the roll, the following were present.

Board Members: Jeff Donelson, Jeff Kappes, Terri Kershnik, John Kilrow, and Tim Roberts

A quorum was declared.

Also present:

**STAFF:**

Peter Bong	Cammie Ellis	Ken Lykens
Jeff Case	John Kaufman	Rick McLoud
Sam Calkins	Jon Klassen	Curtis Richards
Ryan Edwards	Kari Larese	Stephanie Stanley
		Diana Schorege

**OTHERS PRESENT:**

Tim Flynn – Collins, Cockrel and Cole  
Terry Nolan - HRMD

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**REAFFIRMATION OF DISCLOSURE**

**PUBLIC COMMENTS**

- No comments

**PRESENTATION**

- Water Court Expenditure End of Year 2019 Update – Rick McLoud

**DISCUSSION ITEMS**

- **Chatfield Mitigation Obligations Update – Rick McLoud**
  - Construction in the reservoir area is complete.
  - The Operation and Maintenance manuals are under review.
  - The off-site mitigation plan has been approved and awaiting the Corps of Engineers signature.
  - Participants anticipate storing water in the reservoir May 1, 2020.

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- **Wastewater Treatment Plant Improvement Update – Ryan Edwards**  
Staff is monitoring Flat Irons progress and as yet there has been no interruption in the schedule due to the COVID-19 outbreak.
- **Local Disaster/Emergency Declaration – John Kaufman**  
Staff and legal counsel updated the Board regarding the filing of the Local Disaster/Emergency Declaration. The Board concurred with the Manager’s decision not to declare a local disaster.

BOARD MEMBER DONELSON THEN MOVED THAT THE BOARD RESCIND ITS MARCH 24, 2020 DIRECTION TO THE GENERAL MANAGER TO PREPARE AND FILE A DISASTER DECLARATION PURSUANT TO 24-33.5-709 C.R.S. Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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- **Families First Coronavirus Response Act – Cammie Ellis**  
A copy of the information distributed to the employees is included with these minutes.

**APPROVAL OF MINUTES**

- CWSD Board Meeting – February 24, 2020
- CWSD Emergency Board Meeting – March 19, 2020
- CWSD Study Session – March 24, 2020
- CWSD Special Board Meeting – March 24, 2020

BOARD MEMBER DONELSON MOVED THAT THE BOARD APPROVE THE MINUTES FROM THE FEBRUARY 24 BOARD MEETING, MARCH 29 EMERGENCY BOARD MEETING, MARCH 24 STUDY SESSION, AND THE SPECIAL BOARD MEETING MARCH 24, 2020. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**APPROVAL OF BUSINESS AGENDA**

The Executive Session was removed from the agenda.

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD APPROVE THE AMENDED AGENDA. Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershishnik, Kilrow, and Roberts

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Nays: None

The motion carried.

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**CONSENT ITEMS**

*A single motion may adopt consent business items. Any consent business items may be removed at the request of a director or any elector at the district and heard on its respective place on the agenda.*

CWSD 112

Adopt Resolution No. 20-112 authorization for the General Manager to execute a Grant of Utility Easement Agreement with Douglas County for stormwater improvements; authorization for the General Manager to execute a Grant of Utility Easement Agreement with South Metro Fire Rescue for stormwater improvements; authorization for the General Manager to execute a Grant of Utility Easement Agreement with Xcel Energy for an electrical service line for the South Metro Fire Rescue Station #20 project

CWSD 20-113

Ratify February 2020 cash and investment transactions (including expenditures)

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD ADOPT CONSENT BUSINESS ITEMS 112 AND 113. Board Member Donelson seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershisnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**GENERAL BUSINESS**

CWSD 110

Adopt Resolution No. 20-110 ratification of Change Order #5 to Moltz Constructors, Inc.; ratification of Change Order #6 to Moltz Constructors, Inc.; authorization for release of retainage for the Mirabelle Lift Station to Moltz Constructors, Inc. for the Mirabelle Lift Station project

BOARD MEMBER KILROW MOVED THAT THE BOARD ADOPT RESOLUTION NO. 20-110 RATIFICATION OF CHANGE ORDER #5 TO MOLTZ CONSTRUCTORS, INC.; RATIFICATION OF CHANGE ORDER #6 TO MOLTZ CONSTRUCTORS, INC.; AUTHORIZATION FOR RELEASE OF RETAINAGE FOR THE MIRABELLE LIFT STATION TO MOLTZ CONSTRUCTORS, INC. FOR THE MIRABELLE LIFT STATION PROJECT. Board Member Donelson seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, and Kilrow

Nays: None

Abstain: Because of the potential conflict of interest previously disclosed by all Board Members and filed with the Colorado Secretary of State Board Members Kershisnik and Roberts abstained, as their participation was not required to establish a quorum.

The motion carried.

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CWSD 111

Adopt Resolution No. 20-111 approval of an appropriation; authorization for the General Manager to enter into a Consulting Services Agreement with Carollo Engineers Water Treatment Plant Design Phase I Improvements project

BOARD MEMBER ROBERTS MOVED THAT THE BOARD ADOPT RESOLUTION NO. 20-111 APPROVAL OF AN APPROPRIATION; AUTHORIZATION FOR THE GENERAL MANAGER TO ENTER INTO A CONSULTING SERVICES AGREEMENT WITH CAROLLO ENGINEERS FOR THE WATER TREATMENT PLANT DESIGN PHASE I IMPROVEMENTS PROJECT. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershisnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**EXECUTIVE SESSION REMOVED FROM AGENDA**

- Pursuant to Section 24-6-402(4)(b) and (f), C.R.S. for the purpose of receiving advice from legal counsel regarding COVID-19 and personnel matters that do not involve a specific employee

**ADJOURN**

BOARD MEMBER DONELSON MOVED THAT THE BOARD ADJOURN THE BOARD MEETING. Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershisnik, Kilrow, and Roberts

Nays: None

The motion carried and the Board Meeting adjourned at 7:24 p.m.

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