



Board of Directors Study Session Minutes January 23, 2024, 7:30 a.m.

62 Plaza Drive | Highlands Ranch, CO 80129

Zoom Link: <https://us02web.zoom.us/j/83940164821>

Telephone: 346-248-7799

Webinar ID: 839 4016 4821

Attendees:

Tammy Essmeier
SJ Light
Frank Johns
Frank McNulty

Staff:

Sam Calkins	Heather Morgan
Peter Bong	Ross James
Ryan Edwards	Kari Larese
Jon Klassen	Lauren Appleby
Austin Long	Courtney O'Gane
Rick McLoud	Jeff Case
Tom Rose	Zach Cartaya
Paige McFarland	Julie Tinetti (via Zoom)
Kristi Robinson	Amy Dublin (via Zoom)
Zach Cartaya	

Others present:

Tim Flynn – Collins Cole Flynn Winn & Ulmer, PLLC
Renee Anderson – Highlands Ranch Metro District Board Member
1 member of the public

Introductory Comments

- Board Members
Board member Essmeier attended the Highlands Ranch Citizens Academy meeting and thanked staff for presenting and getting more information out to the community. Board member Johns indicated that a chair and vice chair were identified at the Water Commission meeting last night with Jack Hilbert being the chair and Don Langley being the vice chair both being from Parker. A budget has still not been identified.
- General Manager

Presentations

- Water Supply Update – Swithin Dick

Discussion Items

- Bond Issuance Update – Zach Cartaya

The district has been reaffirmed at an AA+ by Fitch and AAA by S&P. The reports will be made public in the next day or two. S&P's report had a "negative outlook" based on the potential for future debt issuance, but also highlighted the board's willingness to raise rates and close cooperation between the board and staff as positives. Both rating agencies will take a look at us again following debt issuance.

- **Capital Expenditure Approvals – Zach Cartaya**
The board agrees on a change in how capital expenditures are presented to the board. Updates and explanations will still be provided, however if funds requirements are described in the capital improvement plan and appropriated in the budget, the board will not be asked to approve expenditures unless the project goes over budget.
- **Board to Board Meetings – Sam Calkins**
The board would like to meet with HRMD board semi-annually. Sam will work with Stephanie to set this up and identify the topics to be discussed.
- **General Manager Calkins reminded the board about the OAA luncheon tomorrow at 11:30 a.m. located at the Highlands Ranch Mansion.**

Planning and Engineering Items

CWSD 101 - General

Adopt Resolution 24-101 approving an appropriation of \$56,843,444 for the Water Treatment Plant Improvements – Phase 1B project and award Garney Companies, Inc. in the amount of \$48,958,760. Authorize the General Manager to execute a consulting services agreement with Carollo Engineers Inc., in an amount not to exceed \$4,734,684 for engineering services and authorize the General Manager to execute a consulting services agreement with Ground Engineering in an amount not to exceed \$140,000 for materials testing services.

Board member McNulty requested a presentation on the plan for all phases of upgrades at the Water Treatment Plant. Peter Bong will provide an update in February. Highlands Ranch Board member Anderson suggested that this be presented at the board-to-board meeting as well.

Finance and Administration Items

CWSD 102 - Consent

Adopt Resolution 24-102 appointing General Manager Samuel Calkins as the District's representative and Water Resources Manager Rick McLoud as the District's alternate representative to the South Metro WISE Authority on behalf of Centennial Water and Sanitation District.

CWSD 103 - Consent

Adopt Resolution 24-103 appointing General Manager Samuel Calkins as the director and Water Resources Manager Rick McLoud as the alternate director and representative member to the Board of Directors of the SMWSA (South Metro Water Supply Authority) on behalf of Centennial Water and Sanitation District. Authorize those individuals to represent the District on the Board of Directors of SMWSA.

CWSD 104 - Consent

Adopt Resolution 24-104 designation of meeting place for board meetings (regular, special and study session) and designation of location for posting notices of board meetings (regular, special and study session).

CWSD 105 - Consent

Adopt Resolution 24-105 approval of amendments to Articles VII and VIII of the Centennial Water and Sanitation District's Rules and Regulations. The revisions will become effective January 1, 2024.

CWSD 106 - Consent

Adopt Resolution 24-106 which rescinds unexpended appropriations for completed projects.

Operations

CWSD 107 - Consent

Adopt Resolution 24-107 authorizing the General Manager to approve Amendment 3 to the South Platte Reservoir Site IGA, allowing South Suburban Parks and Recreation to add a walkway on the Southwest corner of the reservoir.

Water Resources and Conservation

CWSD 108 – Consent

Adopt Resolution 24-108 authorizing the General Manager to execute a Memorandum of Understanding with Northern Douglas County Water and Sanitation District to extend the agreement providing support for the Turf Replacement Program.

Routine Approvals

CWSD 109 - Consent

Ratify December 2023 cash and investment transactions (including expenditures).

Board member McNulty indicated that it will be an active legislative year, with one proposed bill prohibiting the sale of artificial turf or certain kinds of it. He recommends that if bills like this come up that the district might want to consider taking a position and go down and testify for or against the bill. General Manager Calkins indicated that Julie could provide a legislative update to the board. Highlands Ranch Board Member Anderson mentioned that Bob Marshall is attending the Metro District Board meeting on January 30th and if there are any issues that we would like to bring forth to him to let General Manager Stanley know. General Manager Calkins indicated there will be an executive session at our next board meeting and a WISE update will be given.

Adjourn