



## **Board of Directors Meeting Minutes**

**September 23, 2024, 6:30 p.m.**

62 Plaza Drive Highlands Ranch, CO 80129

Zoom Link: <https://us02web.zoom.us/j/85059001598>

Telephone: 346-248-7799

Webinar ID: 850 5900 1598

### **Call to Order**

Regular Meeting

Centennial Water and Sanitation District Board of Directors met for a regular meeting in person and via Zoom on September 23, 2024, at 6:30 p.m.

### **Roll Call**

Upon the call of the roll, the following were present.

Board Members: Terry Nolan, SJ Light, Frank Johns, and Frank McNulty

Excused Absence:

Tammy Essmeier

A quorum was declared.

Staff present:

Sam Calkins  
Austin Long  
Ryan Edwards  
Zach Cartaya  
Nic George

Kristi Robinson  
Amy Dublin (via Zoom)  
Heather Morgan (via Zoom)  
Rick McLoud  
Bobbi Lavoie

Others present:

Tim Flynn – Ireland Stapleton Pryor & Pascoe, PC  
Ty Holt – The Holt Group, LLC  
Ivan Sarkissian – McConaughy and Sarkissian, PC  
Kurt Huffman – Citizen Engagement Committee Member

### **Reaffirmation of Disclosures**

- No changes

### **Introductory Comments**

- Board Members  
Board member Light thanked staff member Nic George for his time presenting construction updates to Windcrest residents and providing them with a tour.
- General Manager  
No comments from the General Manager.

### **Public Comments/Questions**

- No public comments.

### **Presentations**

- WWTP Updates – Austin Long
- 2025 Budgets & Rates Preview – Zach Cartaya  
Board member McNulty would like us to help the board understand what is considered an anomalous year.

### **Discussion Items**

- No Items

### **Approval of Minutes**

- CWSD Study Session Minutes August 20, 2024
- CWSD Board of Director Minutes August 26, 2024

Board member Nolan moved that the board approve the minutes from August 20, 2024, Study Session Meeting, and August 26, 2024, Board of Director Minutes as submitted. Board member McNulty seconded the motion. The vote was as follows:

Ayes: Board Members Nolan, Light, Johns, and McNulty  
Nays: None

The motion carried.

### **Approval of Business Agenda**

Board member McNulty moved that the board approve the business agenda. Board member Johns seconded the motion. The vote was as follows:

Ayes: Board Members Nolan, Light, Johns, and McNulty  
Nays: None

The motion carried.

### **Consent Item**

CWSD 142

Ratify August 2024 cash and investment transactions (including expenditures).

Board member McNulty moved that the board approve consent business item CWSD 142, inclusive. Board member Johns seconded the motion. The vote was as follows:

Ayes: Board Members Nolan, Light, Johns, and McNulty  
Nays: None

The motion carried.

### **General Business**

- No Items

**Executive Session**

At approximately 7:09 p.m., board member Nolan moved that the board go into executive session pursuant to Section 24-6-402(4)(b), C.R.S. for: the purpose of conferring with legal counsel regarding Marcy Gulch Wastewater Treatment Plant construction contract matters.

Board Member Johns seconded the motion.

The motion carried and the Board went into Executive Session at approximately 7:09 p.m. The Executive Session regarding Marcy Gulch Wastewater Treatment Plant construction contract matters was not recorded because it constituted a privileged attorney client communication, and legal counsel's signed statement is attached to the original of these minutes. Those persons present during this Executive Session were Board Members Essmeier (via Zoom), Nolan, Light, Johns and McNulty, General Legal Counsel, Timothy J. Flynn, Special Legal Counsel, Ty Holt, Special Legal Counsel, Ivan Sarkissian, General Manager, Sam Calkins, Director of Public Works, Ryan Edwards, Water and Wastewater Superintendent, Nic George, Project Engineer, Austin Long and Office Manager, Bobbi Lavoie.

The Executive Session was adjourned at approximately 7:44 p.m., at which time the Board returned to open public meeting.

**Adjourn**

The meeting was adjourned at approximately 7:44 p.m.



**CENTENNIAL**  
WATER AND SANITATION DISTRICT

## Executive Session Attorney Statement

September 23, 2024  
7:09 pm Executive Session

At the above referenced date and time, the Centennial Water and Sanitation District Board of Directors went into Executive Session for the purpose of conferring with legal counsel pursuant to Section 24-6-402(4)(b) C.R.S. regarding Marcy Gulch Wastewater Treatment Plant construction contract matters.

By signing this statement, I attest that I was present during the Executive Session and the Executive Session constituted a privileged attorney client communication and for that reason the session was not electronically recorded.

/s/ Timothy J. Flynn  
Legal Counsel