



Board of Directors Meeting Minutes

July 29, 2024, 6:30 p.m.

62 Plaza Drive Highlands Ranch, CO 80129

Zoom Link: <https://us02web.zoom.us/j/84335084145>

Telephone: 346-248-7799

Webinar ID: 843 3508 4145

Call to Order

Regular Meeting

Centennial Water and Sanitation District Board of Directors met for a regular meeting in person and via Zoom on July 29, 2024, at 6:30 p.m.

Roll Call

Upon the call of the roll, the following were present.

Board Members: Tammy Essmeier, Terry Nolan, SJ Light, Frank Johns, and Frank McNulty

Excused Absence:

A quorum was declared.

Staff present:

Sam Calkins

Peter Bong

Jon Klassen

Kari Larese

Ryan Edwards

Zach Cartaya

Nic George

Bobbie Lavoie

Courtney O'Gane

Austin Long (via Zoom)

Amy Dublin (via Zoom)

Nick Marusin (via Zoom)

Rick McLoud

Stacy Smith

Others present:

Tim Flynn – Collins Cole Flynn Winn & Ulmer, PLLC

Karmyn Jefferies and Chris Burtschi – Forvis Mazars

Stephanie Stanley – Highlands Ranch Metro District General Manager (via Zoom)

Reaffirmation of Disclosures

- No changes

Introductory Comments

- Board Members
Board member Light commented on the garden located next to the district office building.
- General Manager
No comments

Public Comments/Questions

- No public in attendance.

Presentations

- Audit Findings – Karmyn Jeffries, Forvis Mazars
- Water Rights Activities – Rick McLoud

Discussion Items

- No Items

Approval of Minutes

- CWSD Study Session Minutes June 18, 2024
- Special Board Meeting Minutes June 18, 2024
- CWSD Board Meeting Minutes June 24, 2024

Board member Johns moved that the board approve the minutes from June 18, 2024 Study Session Meeting, June 18, Special Board Meeting, and June 24, 2024 Board Meeting as submitted. Board member Light seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and McNulty

Nays: None

The motion carried.

Approval of Business Agenda

Board member Essmeier moved that the board approve the business agenda. Board member Nolan seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and McNulty

Nays: None

The motion carried.

Consent Items

CWSD 133

Adopt Resolution 24-133 Award of construction contract with First Onsite in the amount of \$90,217 for building renovations.

CWSD 134

Adopt Resolution 24-134 authorizing the General Manager to enter into a Memorandum of Understanding (MOU) with the Northern Douglas County Water and Sanitation District (NDC) regarding the implementation of CWSD's Industrial Pretreatment Program in the District's service area.

CWSD 137

Adopt Resolution 24-137 authorizing retention of Mr. Timothy J. Flynn as the District's General Counsel, approving transfer of District files to Mr. Flynn at his new firm (Ireland Stapleton Pryor & Pascoe, PLLC), and authorizing the General Manager to sign and return the "Departure Letter" indicating such.

CWSD 138

Ratify June 2024 cash and investment transactions (including expenditures).

Board member Nolan moved that the board approve consent business items CWSD 133, 134, 137 and 138, inclusive. Board member Johns seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, McNulty

Nays: None

The motion carried.

General Business

CWSD 135 –

Adopt Resolution 24-135 to receive and file 2023 Audited Financial Statements.

Board member McNulty moved that the board table general business item CWSD 135 until the August 2024 meeting. Board member Johns seconded the motion. The vote was as follows:

Ayes: Board members Essmeier, Nolan, Light, and Johns

Nays: None

The motion carried.

CWSD 136

Adopt Resolution 24-136 authorizing the District to change its name to Highlands Ranch Water and Sanitation District and directing legal counsel to petition Douglas County District Court for an order and decree changing the name.

Board member Essmeier moved that the board approve general business item CWSD 136. Board member Nolan seconded the motion. The vote was as follows:

Ayes: Board members Essmeier, Nolan, Light, and Johns

Nays: None

The motion carried.

Executive Session

AT APPROXIMATELY 7:41 P.M., BOARD MEMBER LIGHT MOVED THAT THE BOARD GO INTO EXECUTIVE SESSION PURSUANT TO SECTION 24-6-402(4)(b) C.R.S. FOR THE PURPOSE OF CONFERRING WITH LEGAL COUNSEL REGARDING POTENTIAL LITIGATION CONCERNING WATER RIGHTS.

Board Member Nolan seconded the motion.

The motion carried and the Board went into Executive Session at approximately 7:41 p.m. The Executive Session regarding potential litigation concerning water rights was not recorded because it constituted a privileged attorney client communication, and legal counsel's signed statement is attached to the original of these minutes. Those persons present during this Executive Session were Board Members Essmeier, Nolan, Light, Johns, and McNulty, General Legal Counsel, Timothy J. Flynn, General Manager, Sam Calkins, Director of Public Works,

Ryan Edwards, Director of Operations, Peter Bong, Director of Finance, Zach Cartaya, Water Resources Manager, Rick McLoud, Office Manager, Bobbi Lavoie, and Executive Assistant, Stacy Smith.

The Executive Session was adjourned at approximately 8:25 p.m., at which time the Board returned to open public meeting.

Adjourn

Board member Nolan moved the board to adjourn. Board member Light seconded the motion.

The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, Johns, and McNulty

Nays: None

The motion carried and the Board Meeting adjourned at 8:25 p.m.