



## **Board of Directors Study Session Minutes**

July 23, 2024, 7:30 a.m.

62 Plaza Drive, Highlands Ranch, CO 80129

Zoom Link: <https://us02web.zoom.us/j/83506288551>

Telephone: 346-248-7799

Webinar ID: 835 0628 8551

### **Attendees:**

Tammy Essmeier (via Zoom)

Terry Nolan

SJ Light

Frank Johns

Frank McNulty

### **Staff:**

Sam Calkins

Peter Bong

Kristi Robinson

Nic George

Nick Marusin

Ryan Edwards

Lauren Appleby

Kari Larese

Swithin Dick

Jeremie Lewis

Zach Cartaya

Heather Morgan (via Zoom)

Bobbi Lavoie

Austin Long

Amy Dublin (via Zoom)

Ross James

### **Others present:**

Tim Flynn – Collins Cole Flynn Winn & Ulmer, PLLC

Renee Anderson – Highlands Ranch Metro District Board Member

Stephanie Stanley – Highlands Ranch Metro District General Manager (via Zoom)

Janet Grovenor – Highlands Ranch Metro District Executive Assistant (via Zoom)

### **Introductory Comments**

- Board Members  
Board member Johns attended a water commission meeting with no updates to report.
- General Manager  
General manager Calkins informed everyone about a meeting today hosted by Parker Water and Sanitation District for elected officials and anyone running for state or local office interested in water. Centennial's Regulatory Compliance Coordinator, Julie Tinetti, will be attending along with board member Frank Johns.

### **Presentations**

- Water Supply Update – Swithin Dick

### **Discussion Items**

- Upcoming Events

Colorado Water Congress Summer Convention is August 20-22 with no board member registered to attend.

The Special District Association Conference is September 10-12 with board member Nolan registered to attend.

- Official Email

Staff recommends that board members use their Centennial email rather than personal email. Guidance and support will be provided by the district to help board members access their district email. Board member McNulty has requested to see the article mentioned by Centennial's Director of Finance.

- Monitoring Wells

The district will retain ground water experts to perform a peer review analysis of recommendations previously presented to the Board. The district will pause on the monitoring wells for the next couple months to gather information, review the budget, and prepare a plan to present with the budget for 2025.

- Backflow Legislation (HB24-1344)

The bill currently has language stating water providers must use a certified plumber to test backflow preventers, however the Department of Regulatory Affairs has gone back to work with the plumbing board to delay implementation until next April for a legislative fix.

- WTP and WWTP Updates

The demand has reached 32mgd with the plant handling it well. Beginning to work on gathering ideas for RFPs on the next phase with construction beginning in 2026. There have been some taste and odor complaints, and staff is working on making improvements. On July 1<sup>st</sup>, new nutrient permit levels went into effect at the Wastewater Treatment Plant. We have met these new requirements.

Board member Nolan encouraged everyone to take a look at the demonstration garden on the side of the district office building. Board member Light inquired about the event at Max Taps.

### **Planning and Engineering Items**

#### **CWSD 133 – Consent**

Adopt Resolution 24-133 with the following actions:

- Award of construction contract with First Onsite in the amount of \$90,217 for building renovations.

Board member McNulty recommends that Centennial partners with the Metro District to perform a facility assessment.

### **Operations**

#### **CWSD 134 – Consent**

Adopt Resolution 24-134 authorizing the General Manager to enter into a Memorandum of Understanding (MOU) with the Northern Douglas County Water and Sanitation District (NDC) regarding the implementation of CWSD's Industrial Pretreatment Program in the District's service area.

### **Finance and Administration Items**

#### **CWSD 135 - General**

Adopt Resolution 24-135 to receive and file 2023 Audited Financial Statements.

#### **CWSD 136 – General**

Adopt Resolution 24-136 authorizing the District to change its name to Highlands Ranch Water and Sanitation District and directing legal counsel to petition Douglas County District Court for an order and decree changing the name.

Board member McNulty would like to see a connection with the current logo with the new logo in regard to font.

#### **CWSD 137 – Consent**

Adopt Resolution 24-137 authorizing retention of Mr. Timothy J. Flynn as the District's General Counsel, approving transfer of District files to Mr. Flynn at his new firm (Ireland Stapleton Pryor & Pascoe, PLLC), and authorizing the General Manager to sign and return the "Departure Letter" indicating such.

### **Water Resources and Conservation**

- No Items

### **Routine Approvals**

#### **CWSD 138 - Consent**

Ratify June 2024 cash and investment transactions (including expenditures).

### **Adjourn**