



# CENTENNIAL WATER AND SANITATION DISTRICT

## BOARD OF DIRECTORS MEETING MAY 21, 2018 MINUTES

Regular Meeting:

The Board of Directors of Centennial Water and Sanitation District met for a regular meeting on Monday, May 21, 2018 at 6:30 p.m.

The meeting was called to order by the General Manager.

Roll call was then taken. Upon the call of the roll, the following were present.

Board Members: Jeff Donelson, Jeff Kappes, Terri Kershisnik, and Tim Roberts

Excused Absence: John Kilrow

A quorum was declared.

Also present:

**STAFF:**

Jeff Case	Jon Klassen	Tom Rose
Ryan Edwards	Ken Lykens	Diana Schorege
John Kaufman	Rick McLoud	Stephanie Stanley

**OTHERS PRESENT:**

Tim Flynn – Collins, Cockrel and Cole

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**REAFFIRMATION OF DISCLOSURE STATEMENT**

A Disclosure of Potential Conflict of Interest Statement for Jeff Donelson was filed with the Secretary of State on May 15, 2018.

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**PUBLIC COMMENTS**

- No Comments

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**PRESENTATIONS**

- Quarterly Financial Update – Stephanie Stanley
- Water Court Expenditure Update – Rick McLoud

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**DISCUSSION ITEMS**

- No Items

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**APPROVAL OF BUSINESS AGENDA**

- After regular business is completed, staff requests to update the Board on the service lines to the Mirabelle development.

BOARD MEMBER KERSHISNIK MOVED THAT THE REVISED AGENDA BE APPROVED. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershishnik, and Roberts

Nays: None

The motion carried and the agenda was revised.

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**APPROVAL OF MINUTES**

- Board Meeting – April 30, 2018
- Continued Board Meetings – May 2, 2018 and May 7, 2018
- Special Board Meeting – May 15, 2018
- Board Study Session – May15, 2018

BOARD MEMBER KAPPES MOVED THAT THE BOARD APPROVE THE MINUTES FROM THE APRIL 30, 2018 BOARD MEETING, CONTINUED BOARD MEETINGS MAY 2 AND MAY 7, 2018, SPECIAL BOARD MEETING MAY 15, 2018 AND THE MAY 15, 2018 STUDY SESSION AS SUBMITTED. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershishnik, and Roberts

Nays: None

The motion carried.

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**NOMINATION/ELECTION OF OFFICERS**

BOARD MEMBER KERSHISNIK NOMINATED THE FOLLOWING BOARD MEMBERS FOR THE OFFICE ADJACENT TO THEIR NAMES. Board Member Donelson seconded the motion. The vote resulted as follows:

OFFICERS:

- *Chairman – J. Kappes*
- *Vice Chairman – J. Kilrow*
- *Treasurer – T. Kershishnik*
- *Assistant Secretary – J. Donelson*
- *Assistant Secretary – T. Roberts*

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Ayes: Board Members Donelson, Kappes, Kershisnik, and Roberts

Nays: None

The motion carried.

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**CONSENT ITEMS**

*A single motion may adopt consent business items. Any consent business items may be removed at the request of a director or any elector at the district and heard on its respective place on the agenda.*

CWSD 120

Adopt Resolution No. 18-120 approval of 2018 Cell Site Lease Standards

CWSD 121

Adopt Resolution No. 18-121 authorize the General Manager to approve an amendment to the consulting contract with Carollo Engineers, Inc.; ratify Change Order #4 to PCL Construction, Inc.; approve Change Order #5 to PCL Construction, Inc. for the Zone 4C Pump Station project

CWSD 122

Ratify April 2018 cash and investment transactions (including expenditures)

BOARD MEMBER DONELSON MOVED THAT THE BOARD APPROVE CONSENT ITEMS CWSD 120, 121, AND 122. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershisnik, and Roberts

Nays: None

The motion carried.

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**GENERAL BUSINESS**

- No items

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**UPDATE**

- Staff recently became aware that the water service line to the Mirabelle development is in close proximity to the water service line to the Sterling Ranch development. Staff requested and the Board agreed that further research into a possible emergency interconnect be conducted.

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BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD MEETING ADJOURN. Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Donelson, Kappes, Kershisnik, and Roberts

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Nays:           None

The motion carried, and the meeting was adjourned at 7:00 p.m.

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