



# CENTENNIAL WATER AND SANITATION DISTRICT

## BOARD OF DIRECTORS MEETING MARCH 26, 2018 MINUTES

Regular Meeting:

The Board of Directors of Centennial Water and Sanitation District met for a regular meeting on Monday, March 26, 2018 at 6:30 p.m.

The meeting was called to order by the General Manager.

Roll call was then taken. Upon the call of the roll, the following were present.

Board Members: Jeff Kappes, Terri Kershisnik, John Kilrow, and Tim Roberts

A quorum was declared.

Also present:

**STAFF:**

|              |               |                   |
|--------------|---------------|-------------------|
| Peter Bong   | Kari Larese   | Diana Schorege    |
| Jeff Case    | Ken Lykens    | Stephanie Stanley |
| Ryan Edwards | Rick McCloud  | John Stubbart     |
| John Kaufman | Thomas Riggle |                   |
| Jon Klassen  | Tom Rose      |                   |

**OTHERS PRESENT:**

Tim Flynn – Collins, Cockrel and Cole

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**REAFFIRMATION OF DISCLOSURE STATEMENT**

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**PUBLIC COMMENTS**

- No Comments

**PRESENTATIONS**

- No Presentations

**DISCUSSION ITEMS**

- No Items

**APPROVAL OF MINUTES**

- Board Meeting – February 26, 2018
- Board Study Session – March 20, 2018

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BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD APPROVE THE MINUTES FROM THE FEBRUARY 26, 2018 BOARD MEETING AND MARCH 20, 2018 STUDY SESSION AS SUBMITTED. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**APPROVAL OF BUSINESS AGENDA**

- Staff recommended that the agenda be revised to include an Executive Session regarding the following items:
  - §24-6-402(4)(a), C.R. S. concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest to discuss the acquisition of water under the WISE water delivery agreements; and,
  - §24-6-402(4)(e), C.R.S. to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators for the Rock Canyon Residential Development Request for Water Service

BOARD MEMBER KAPPES MOVED THAT THE REVISED AGENDA BE APPROVED. Board Member Kershnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, Kilrow, and Roberts

Nays: None

The motion carried and the agenda was revised.

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**CONSENT ITEMS**

*A single motion may adopt consent business items. Any consent business items may be removed at the request of a director or any elector at the district and heard on its respective place on the agenda.*

CWSD 115

Ratify February 2018 cash and investment transactions (including expenditures)

BOARD MEMBER KILROW MOVED THAT THE BOARD APPROVE CONSENT BUSINESS ITEM CWSD 115. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**GENERAL BUSINESS**

CWSD 112

Adopt Resolution 18-112 amend District's investment policy

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD ADOPT RESOLUTION 18-112 AMEND DISTRICT'S INVESTMENT POLICY. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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CWSD 113

Adopt Resolution 18-113 authorize the General Manager to enter into a contract purchase order with Keesen Landscape Mgmt for facility irrigated landscape maintenance, and authorize the General Manager to enter into a contract purchase order with Keesen Landscape Mgmt for facility native landscape maintenance

BOARD MEMBER KAPPES MOVED THAT THE BOARD ADOPT RESOLUTION 18-113 AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONTRACT PURCHASE ORDER WITH KEESEN LANDSCAPE MGMT FOR FACILITY IRRIGATED LANDSCAPE MAINTENANCE, AND AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONTRACT PURCHASE ORDER WITH KEENSEN LANDSCAPE MGMT FOR FACILITY NATIVE LANDSCAPE MAINTENANCE. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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CWSD 114

Adopt Resolution 18-114 approval of an appropriation for the 2018 Water Treatment Plant Utility Plan and authorize the General Manager to enter into a consulting services agreement with HDR Engineering Inc. to develop the Water Treatment Plant Utility Plan

Board Member Kilrow requested that the language in the "Background Information" within the Board Communication, which is a working document, be simplified.

BOARD MEMBER KILROW MOVED THAT THE BOARD ADOPT RESOLUTION 18-114 APPROVAL OF AN APPROPRIATION FOR THE 2018 WATER TREATMENT PLANT UTILITY PLAN AND

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AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONSULTING SERVICES AGREEMENT WITH HDR ENGINEERING INC. TO DEVELOP THE WATER TREATMENT PLANT UTILITY PLAN AS REVISED AND REVIEWED BY LEGAL COUNSEL. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**EXECUTIVE SESSION**

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD GO INTO EXECUTIVE SESSION:

- Per §24-6-402(4)(a), C.R.S. concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest to discuss the acquisition of water under the WISE water delivery agreements
- Per §24-6-402(4)(e), C.R.S. to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators for the Rock Canyon Residential Development Request for Water Service

Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried and the Board went into Executive Session at 6:54 p.m.

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BOARD MEMBER KAPPES MOVED THAT THE BOARD ADJOURN THE EXECUTIVE SESESSION.

Board Member Kershishnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, and Kilrow

Nays: None

The motion carried, and the Executive Session was adjourned at 7:55 p.m.

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BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD MEETING ADJOURN. Board Member Kilrow seconded the motion. The vote resulted as follows:

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Ayes: Board Members Kappes, Kershisnik, and Kilrow

Nays: None

The motion carried, and the meeting was adjourned at 7:56 p.m.

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