



CENTENNIAL WATER AND SANITATION DISTRICT

BOARD OF DIRECTORS MEETING JANUARY 29, 2018 MINUTES

Regular Meeting:

The Board of Directors of Centennial Water and Sanitation District met for a regular meeting on Monday, January 29, 2018 at 6:31 p.m.

The meeting was called to order by the General Manager.

Roll call was then taken. Upon the call of the roll, the following were present.

Board Members: Jeff Kappes, Terri Kershnik, and John Kilrow

Excused Absence: Tim Roberts

A quorum was declared.

Also present:

STAFF:

Peter Bong	Kari Larese	Diana Schorege
Jeff Case	Ken Lykens	Stephanie Stanley
John Kaufman	Rick McLoud	John Stubbart
Jon Klassen	Tom Rose	Julie Tinetti

OTHERS PRESENT:

Tim Flynn – Collins, Cockrel and Cole
Renee Anderson – HRMD Board Member
Tommy Diccrano – Lokal Homes, Inc.

≈ ≈ ≈ ≈ ≈ ≈ ≈ ≈

REAFFIRMATION OF DISCLOSURE STATEMENT

- Board Member Kershnik reaffirmed that she is a member on the Board of Directors for Mirabelle Metropolitan District.

≈ ≈ ≈ ≈ ≈ ≈ ≈ ≈

PUBLIC COMMENTS

- Lokal Homes failed to renew their tap options by the December 31, 2017 due date. Tommy Diccrano addressed the Board requesting that the tap options be renewed for 2018.

BOARD MEMBER KAPPES MOVED THAT THE BOARD APPROVE TAP OPTIONS BE EXTENDED FOR THE SHADOW CANYON DEVELOPMENT WITH PAYMENT OF THE TAP FEE AND A 10% LATE PENALTY. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, and Kilrow

Centennial Water and Sanitation District

Board of Directors Meeting

Minutes

January 29, 2018

Page Two

Nays: None

The motion carried.

≈ ≈ ≈ ≈ ≈ ≈ ≈ ≈

PRESENTATIONS

- No items

DISCUSSION ITEMS

- No items

APPROVAL OF MINUTES

- Board Meeting – December 11, 2017
- Board Study Session – January 23, 2018

BOARD MEMBER KAPPES MOVED THAT THE BOARD APPROVE THE MINUTES FROM THE DECEMBER 11, 2017 BOARD MEETING AS SUBMITTED. Board Member Kershisnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershisnik, and Kilrow

Nays: None

The motion carried.

BOARD MEMBER KAPPES MOVED THAT THE BOARD APPROVE THE MINUTES FROM THE JANUARY 23, 2018 BOARD STUDY SESSION AS SUBMITTED. Board Member Kershisnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershisnik, and Kilrow

Nays: None

The motion carried.

≈ ≈ ≈ ≈ ≈ ≈ ≈ ≈

APPROVAL OF BUSINESS AGENDA

BOARD MEMBER KILROW MOVED THAT THE BUSINESS AGENDA BE APPROVED AS SUBMITTED. Board Member Kershisnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershisnik, and Kilrow

Nays: None

The motion carried.

≈ ≈ ≈ ≈ ≈ ≈ ≈ ≈

Centennial Water and Sanitation District

Board of Directors Meeting

Minutes

January 29, 2018

Page Three

CONSENT ITEMS

A single motion may adopt consent business items. Any consent business items may be removed at the request of a director or any elector at the district and heard on its respective place on the agenda.

CWSD 100

Adopt Resolution No. 18-100 designation of location for notices of Board meetings (regular, special, and study sessions)

CWSD 101

Adopt Resolution No. 18-101 authorization for the General Manager to enter into Letters of Engagement with Buchanan, Sperling & Holleman P.C. and with Gilbert Y. Marchand, Jr., PC; authorize the General Manager to enter into a consulting contract with Bishop Brogden; and, authorize the General Manager to enter into a consulting contract with Spronk Water Engineers for the 2018 Water Resources Management

CWSD 103

Adopt Resolution No. 18-103 approval of an appropriation and authorize the General Manager to enter into a Consulting Services Agreement with Brown and Caldwell for the Field Vertical and Buried Condition Assessment project

CWSD 106

Ratify December 2017 cash and investment transactions (including expenditures)

BOARD MEMBER KAPPES MOVED THAT THE BOARD APPROVE CONSENT BUSINESS ITEMS CWSD 100, 101, 103 AND 106. Board Member Kershisnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershisnik, and Kilrow

Nays: None

The motion carried.

≈ ≈ ≈ ≈ ≈ ≈ ≈ ≈

GENERAL BUSINESS

CWSD 102

Adopt Resolution No. 18-102 approval of an appropriation, authorize the General Manager to enter into a professional services agreement with Secure Energy to remove and properly dispose spent greensand and anthracite filter media from Groundwater Treatment Plant No. 2, and authorize the General Manager to execute a Contract Purchase Order for the purchase and installation of new greensand and anthracite filter media at Groundwater Treatment Plant No. 2

BOARD MEMBER KAPPES MOVED THAT THE BOARD ADOPT RESOLUTION NO. 18-102 APPROVAL OF AN APPROPRIATION, AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH SECURE ENERGY TO REMOVE AND PROPERLY DISPOSE SPENT GREENSAND AND ANTHRACITE FILTER MEDIA FROM GROUNDWATER TREATMENT PLANT NO. 2, AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT PURCHASE ORDER FOR THE PURCHASE AND INSTALLATION OF NEW GREENSAND AND

Centennial Water and Sanitation District

Board of Directors Meeting

Minutes

January 29, 2018

Page Four

ANTHRACITE FILTER MEDIA AT GROUNDWATER TREATMENT PLANT NO. 2. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershisnik, and Kilrow

Nays: None

The motion carried.

≈ ≈ ≈ ≈ ≈ ≈ ≈ ≈

CWSD 104

Adopt Resolution No. 18-104 authorize the General Manager to enter into a Memorandum of Understanding with Mirabelle Metropolitan District concerning utility services

BOARD MEMBER KILROW MOVED THAT THE BOARD ADOPT RESOLUTION NO. 18-104 AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH MIRABELLE METROPOLITAN DISTRICT CONCERNING UTILITY SERVICES. Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershisnik, and Kilrow

Nays: None

The motion carried.

≈ ≈ ≈ ≈ ≈ ≈ ≈ ≈

CWSD 105

Adopt Resolution No. 18-105 approval of an increase in the appropriation, award construction contracts to ESCO Construction for Phase 2 and 3, authorize General Manager to enter into a consulting contract with Muller for construction management and inspection services, authorize the General Manager to enter into a consulting contract with Aztec for construction survey staking services, and authorize the General Manager to enter into a consulting contract with A. G. Wassenaar for material testing for the Mirabelle Service Project Phases 2 and 3

BOARD MEMBER KILROW MOVED THAT THE BOARD ADOPT RESOLUTION NO. 18-105 APPROVAL OF AN INCREASE IN THE APPROPRIATION, AWARD CONSTRUCTION CONTRACTS TO ESCO CONSTRUCTION FOR PHASE 2 AND 3, AUTHORIZE GENERAL MANAGER TO ENTER INTO A CONSULTING CONTRACT WITH MULLER FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES, AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONSULTING CONTRACT WITH AZTEC FOR CONSTRUCTION SURVEY STAKING SERVICES, AND AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONSULTING CONTRACT WITH A.G. WASSENAAR FOR MATERIAL TESTING FOR THE MIRABELLE SERVICE PROJECT PHASES 2 AND 3. Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershisnik, and Kilrow

Nays: None

Centennial Water and Sanitation District

Board of Directors Meeting

Minutes

January 29, 2018

Page Five

The motion carried.

≈ ≈ ≈ ≈ ≈ ≈ ≈ ≈

BOARD MEMBER KAPPES MOVED THAT THE BOARD MEETING ADJOURN. Board Member Kershisnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershisnik, and Kilrow

Nays: None

The motion carried, and the meeting was adjourned at 7:00 p.m.

≈ ≈ ≈ ≈ ≈ ≈ ≈ ≈