



CENTENNIAL WATER AND SANITATION DISTRICT

BOARD OF DIRECTORS MEETING DECEMBER 11, 2017 MINUTES

Regular Meeting:

The Board of Directors of Centennial Water and Sanitation District met for a regular meeting on Monday, December 11, 2017 at 6:30 p.m.

The meeting was called to order by the General Manager.

Roll call was then taken. Upon the call of the roll, the following were present.

Board Members: Jeff Kappes, Terri Kershnik, John Kilrow, and Tim Roberts

A quorum was declared.

Also present:

STAFF:

Al Baker	Cammie Ellis	Rick Neff
Peter Bong	John Kaufman	Curtis Richards
Kellie Brown	Jon Klassen	Tom Rose
Jeff Case	Kari Larese	Diana Schorege
Forrest Dykstra	Ken Lykens	Stephanie Stanley
Ryan Edwards	Rick McCloud	John Stubbart

OTHERS PRESENT:

Tim Flynn – Collins, Cockrel and Cole

Walter Sharp – Sharper Energy Technologies

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REAFFIRMATION OF DISCLOSURE STATEMENT

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PUBLIC COMMENTS

- No Comments

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PRESENTATIONS

- Manhole Rehab Project – Rick Neff
- Mirabelle Construction Phasing – Jeff Case
- Chemical Roundup 2017 – Forrest Dykstra

DISCUSSION ITEMS

- No items

APPROVAL OF MINUTES

- Board Meeting – November 27, 2017

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BOARD MEMBER KAPPES MOVED THAT THE BOARD APPROVE THE MINUTES FROM THE NOVEMBER 27, 2017 BOARD MEETING AS SUBMITTED. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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APPROVAL OF BUSINESS AGENDA

- No changes to the agenda

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CONSENT ITEMS

A single motion may adopt consent business items. Any consent business items may be removed at the request of a director or any elector at the district and heard on its respective place on the agenda.

- No items

GENERAL BUSINESS

CWSD 151

Adopt Resolution No. 17-151 to adopt the 2018 budget, appropriate funds for the 2018 budget, approve transfer parameters between internal established funds and approve rates and fees for Extended Service Area (Northern Douglas County Water & Sanitation District and Castle Pines North)

BOARD MEMBER KAPPES MOVED THAT THE BOARD ADOPT RESOLUTION NO. 17-151 TO ADOPT THE 2018 BUDGET, APPROPRIATE FUNDS FOR THE 2018 BUDGET, APPROVE TRANSFER PARAMETERS BETWEEN INTERNAL ESTABLISHED FUNDS AND APPROVE RATES AND FEES FOR EXTENDED SERVICE AREA (NORTHERN DOUGLAS COUNTY WATER & SANITATION DISTRICT AND CASTLE PINES NORTH). Board member Kershishnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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CWSD 152

Adopt Resolution No.17-152 to approve rates and as necessary and other changes to Exhibit A of Highlands Ranch Water and Wastewater Agreement for billing periods commencing after December 31, 2017

BOARD MEMBER KILROW MOVED THAT THE BOARD ADOPT RESOLUTION NO. 17-152 TO APPROVE RATES AND AS NECESSARY AND OTHER CHANGES TO EXHIBIT A OF THE HIGHLANDS RANCH WATER AND WASTEWATER AGREEMENT FOR BILLING PERIODS COMMENCING AFTER DECEMBER 31, 2017. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

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The motion carried.

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CWSD 153

Adopt Resolution No. 17-153 to appoint a designated election official and authorize designated election official to cancel election for 2018 and declare the candidates elected if there are not more candidates for director than offices to be filled

BOARD MEMBER KAPPES MOVED THAT THE BOARD ADOPT RESOLUTION NO. 17-153 TO APPOINT A DESIGNATED ELECTION OFFICIAL AND AUTHORIZE DESIGNATED ELECTION OFFICIAL TO CANCEL ELECTION FOR 2018 AND DECLARE THE CANDIDATES ELECTED IF THERE ARE NOT MORE CANDIDATES FOR DIRECTOR THAN OFFICES TO BE FILLED. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, Kilrow, and Roberts

Nays: None

The motion carried.

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CWSD 154

Adopt Resolution No. 17-154 authorize the General Manager to enter into a Consulting Services Agreement with Power Engineers to continue the integration and implementation of the Cityworks Maintenance and Asset Management software

BOARD MEMBER ROBERTS MOVED THAT THE BOARD ADOPT RESOLUTION NO. 17-154 AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONSULTING SERVICES AGREEMENT WITH POWER ENGINEERS TO CONTINUE THE INTEGRATION AND IMPLEMENTATION OF THE CITYWORKS MAINTENANCE AND ASSET MANAGEMENT SOFTWARE. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, Kilrow, and Roberts

Nays: None

The motion carried.

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CWSD 155

Adopt Resolution No. 17-155 approval of an increase in the appropriation and approval of Change Order #1 to Concrete Express, Inc. (CEI) for the Mirabelle Service Project Phase I

BOARD MEMBER ROBERTS MOVED THAT THE BOARD ADOPT RESOLUTION NO. 17-155 APPROVAL OF AN INCREASE IN THE APPROPRIATION AND APPROVAL OF CHANGE ORDER #1 TO CONCRETE EXPRESS, INC. (CEI) FOR THE MIRABELLE SERVICE PROJECT PHASE 1. Board Member Kershnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, Kilrow, and Roberts

Nays: None

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The motion carried.

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CWSD 156

Ratify November 2017 cash and investment transactions (including expenditures)

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD RATIFY NOVEMBER 2017 CASH AND INVESTMENT TRANSACTIONS (INCLUDING EXPENDITURES). Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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CWSD 157

Adopt Resolution No. 17-157 authorize the General Manager to submit a letter giving notice to the city of Englewood that Centennial is exercising its option to renew the Water Lease and Management Agreement

BOARD MEMBER KILROW MOVED THAT THE BOARD ADOPT RESOLUTION NO. 17-157 AUTHORIZE THE GENERAL MANAGER TO SUBMIT A LETTER GIVING NOTICE TO THE CITY OF ENGLEWOOD THAT CENTENNIAL IS EXERCISING ITS OPTION TO RENEW THE WATER LEASE AND MANAGEMENT AGREEMENT. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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Adjourn

BOARD MEMBER KAPPES MOVED THAT THE BOARD MEETING ADJOURN. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried, and the meeting was adjourned at 8:00 p.m.

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