

**CENTENNIAL WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS MEETING  
SEPTEMBER 25, 2017  
MINUTES**

Regular Meeting:

The Board of Directors of Centennial Water and Sanitation District met for a regular meeting on Monday, September 25, 2017 at 6:30 p.m.

The meeting was called to order by the General Manager.

Roll call was then taken. Upon the call of the roll, the following were present.

Board Members: Jeff Kappes, Terri Kershisnik, John Kilrow, and Tim Roberts

A quorum was declared.

Also present:

**STAFF:**

Peter Bong	John Kaufman	Rick McLoud
Jeff Case	Jon Klassen	Diana Schorege
Ryan Edwards	Karri Larese	Stephanie Stanley
	Ken Lykens	John Stubbart

**OTHERS PRESENT:**

Tim Flynn – Collins, Cockrel and Cole  
Walter Sharp – Set Ventures Group

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**REAFFIRMATION OF DISCLOSURE STATEMENT**

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**PUBLIC COMMENTS**

- No Comments

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**DISCUSSION ITEMS**

- 2017 Capital Budget Item  
Funds that were originally designated in the 2017 Budget and Appropriated for the purchase of well equipment, i.e. drives and pumps, will not all be used in 2017. There is, however, a need to purchase 3 transformers for the wells. Stephanie Stanley requested approval from the Board to redirect these funds.

The Board unanimously approved this request.

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**PRESENTATIONS**

- No items

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**APPROVAL OF MINUTES**

- Board Meeting – August 28, 2017
- Board Study Session – September 19, 2017

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BOARD MEMBER KAPPES MOVED THAT THE BOARD APPROVE THE MINUTES FROM THE AUGUST 28, 2017 BOARD MEETING AND THE SEPTEMBER 19, 2017 STUDY SESSION AS SUBMITTED. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

**APPROVAL OF BUSINESS AGENDA**

- No changes to the agenda.

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**CONSENT BUSINESS**

*A single motion may adopt consent business items. Any consent business items may be removed at the request of a director or any elector at the district and heard on its respective place on the agenda.*

CWSD 133

Adopt Resolution No. 17-133 authorize the General Manager to execute a Participation Fee Agreement as part of the Chatfield Storage Reallocation Project

CWSD 137

Adopt Resolution No. 17-137 approval of an appropriation and authorize the General Manager to enter into an agreement for Consulting Services with Muller Engineering for the Big Dry Creek Redundant Force Main project

CWSD 140

Adopt Resolution No. 17-140 approving a revised payment amount pursuant to the terms of the Water Transfer Agreement, and approving a corresponding increase in the tap fees charged to the Northern Douglas County Water and Sanitation District

CWSD 141

Ratify August 2017 cash and investment transactions (including expenditures)

BOARD MEMBER ROBERTS MOVED THAT THE BOARD APPROVE CONSENT BUSINESS ITEMS CWSD 133, 137, 140 AND 141. Board Member Kershishnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**GENERAL BUSINESS**

CWSD 138

Adopt Resolution No. 17-138 approval of an appropriation and approval of an amendment to the Design Contract with HDR Engineering for the Mirabelle Lift Station project

BOARD MEMBER KAPPES MOVED THAT THE BOARD ADOPT RESOLUTION NO. 17-138 APPROVAL OF AN APPROPRIATION AND APPROVAL OF AN AMENDMENT TO THE DESIGN CONTRACT WITH HDR ENGINEERING FOR THE MIRABELLE LIFT STATION PROJECT. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, Kilrow, and Roberts

Nays: None

The motion carried.

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CWSD 139

Adopt Resolution No. 17-139 approval of an appropriation, award of a construction contract to Concrete Express, Inc. (CEI), and authorization for the General Manager to enter into a consulting contract with Muller Engineering Company, Inc. for construction administration services for the Mirabelle Service, Phase I Construction Dual Force Main project

BOARD MEMBER ROBERTS MOVED THAT THE BOARD ADOPT RESOLUTION NO. 17-139 APPROVAL OF AN APPROPRIATION, AWARD OF A CONSTRUCTION CONTRACT TO CONCRETE EXPRESS, INC. (CEI) AND AUTHORIZATION FOR THE GENERAL MANAGER TO ENTER INTO A CONSULTING CONTRACT WITH MULLER ENGINEERING COMPANY, INC. FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE MIRABELLE SERVICE, PHASE I CONSTRUCTION DUAL FORCE MAIN PROJECT. Board Member Kershnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, Kilrow, and Roberts

Nays: None

The motion carried.

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**Adjourn**

BOARD MEMBER KILROW MOVED THAT THE BOARD MEETING ADJOURN. Board Member Kershnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, Kilrow, and Roberts

Nays: None

The motion carried, and the meeting was adjourned at 6:50 p.m.

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