

**CENTENNIAL WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS MEETING**

Minutes  
November 25, 2013

Regular Meeting:

The Board of Directors of Centennial Water and Sanitation District met for a regular meeting on Monday, November 25, 2013 at 6:30 p.m.

The meeting was called to order by the General Manager.

Roll call was then taken. Upon the call of the roll, the following were present.

Board Members: Jeff Kappes, Terri Kershnik, John Kilrow, Steve Ormiston, and Tim Roberts

A quorum was declared.

Also present:

**STAFF:**

**ABSENT\***

Peter Bong *	Jon Klassen *
Cindy Calkins	Bruce Lebsack
Jeff Case	Rick McLoud *
Swithin Dick *	Randy Myers *
Ryan Edwards *	Diana Schorege
Deborah Gallegos	Stephanie Stanley
Tim Grotheer	Stacy Simonet
Dave Hahn	Angie Kim-Frisch
John Hendrick	

**OTHERS PRESENT**

Kevin Collins – representing Northern Douglas County Water and Wastewater District

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**PUBLIC HEARING 2014 PROPOSED BUDGET AND RATES**

A public hearing was opened at 6:32 p.m. for comments on the 2014 Budget.

Kevin Collins on behalf of the Northern Douglas County Water and Wastewater District requested 1) relief during 2014 on full implementation of the proposed surcharge; and 2) in light of the Centennial direction of charging for a "permanent" water supply a renegotiation of the ESA contract to eliminate or at least modify the termination provisions.

The public hearing was closed at 6:38 p.m.

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**REAFFIRMATION OF DISCLOSURE STATEMENT**

BOARD MEMBER ROBERTS MOVED THAT THE DISCLOSURE STATEMENT DATED JANUARY 6, 2004 BE REAFFIRMED. Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, Ormiston, and Roberts

Nays: None

The motion carried.

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**PUBLIC COMMENTS**

No comments

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**DISCUSSION ITEMS**

No items

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**PRESENTATIONS**

- 3<sup>rd</sup> Quarter Finance Update – S Stanley

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**MINUTES FROM:**

**BOARD MEETING OCTOBER 28, 2013**

**STUDY SESSION NOVEMBER 19, 2013**

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD APPROVE THE MINUTES FROM THE OCTOBER 28, 2013 BOARD MEETING AND NOVEMBER 19, 2013 STUDY SESSION AS SUBMITTED. Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, Ormiston, and Roberts

Nays: None

The motion carried.

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**BUSINESS AGENDA**

No Changes

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**CONSENT BUSINESS**

*A single motion may adopt consent business items. Any consent business items may be removed at the request of a director or any elector at the district and heard on its respective place on the agenda.*

CWSD 136  
Ratify October 2013 cash and investment transactions (including expenditures)

BOARD MEMBER ORMISTON MOVED THAT THE BOARD APPROVE CONSENT BUSINESS ITEM CWSD 136. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, Kilrow, Ormiston, and Roberts

Nays: None

The motion carried.

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**GENERAL BUSINESS**

CWSD 137  
Adopt Resolution No. 13-137 ratify the amendments to the Retirement Board By-laws for the Highlands Ranch Special Districts' Employees Retirement Association ("Retirement Board")

BOARD MEMBER KAPPES MOVED THAT THE BOARD ADOPT RESOLUTION NO. 13-137 RATIFY THE AMENDMENTS TO THE RETIREMENT BOARD BY-LAWS FOR THE HIGHLANDS RANCH SPECIAL DISTRICTS' EMPLOYEES RETIREMENT ASSOCIATION ("RETIREMENT BOARD"). Board Member Ormiston seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershnik, Kilrow, Ormiston, and Roberts

Nays: None

The motion carried.

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CWSD 138  
Adopt Resolution No. 13-138 approval of Study Session, and Board of Directors meeting schedule for 2014

BOARD MEMBER ORMISTON MOVED THAT THE BOARD ADOPT RESOLUTION NO. 13-138 APPROVAL OF STUDY SESSION, AND BOARD OF DIRECTORS MEETING SCHEDULE FOR 2014. Board Member Roberts seconded the motion. The vote resulted as follows:

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Ayes: Board Members Kappes, Kershisnik, Kilrow, Ormiston, and Roberts

Nays: None

The motion carried.

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CWSD 139

Adopt Resolution No. 13-139 authorize the General Manager to enter into an amendment to the South Metro WISE Authority Formation and Organizational Intergovernmental Agreement

BOARD MEMBER KAPPES MOVED THAT THE BOARD ADOPT RESOLUTION NO. 13-139 AUTHORIZE THE GENERAL MANAGER TO ENTER INTO AN AMENDMENT TO THE SOUTH METRO WISE AUTHORITY FORMATION AND ORGANIZATIONAL INTERGOVENMENTAL AGREEMENT. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershisnik, Kilrow, Ormiston, and Roberts

Nays: None

The motion carried.

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CWSD 140

Adopt Resolution No. 13-140 approval of an appropriation, authorize the General Manager to enter into a contract for the 2013 Wells Maintenance Redrill Equipment and Site Development project

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD ADOPT RESOLUTION NO. 13-140 APPROVAL OF AN APPROPRIATION, AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONTRACT FOR THE 2013 WELLS MAINTENANCE REDRILL EQUIPMENT AND SITE DEVELOPMENT PROJECT. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershisnik, Kilrow, Ormiston, and Roberts

Nays: None

The motion carried.

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CWSD 141

Adopt Resolution No. 13-141 authorize the General Manager to approve Change Order #3 to the Marcy Gulch Wastewater Treatment Plant Improvements Phase I project

BOARD MEMBER ROBERTS MOVED THAT THE BOARD ADOPT RESOLUTION NO. 13-141 AUTHORIZE THE ENERAL MANAGER TO APPROVE CHANGE ORDER #3 TO THE MARCY GULCH WASTEWATER TREATMENT PLANT IMPROVEMENTS PHASE I PROJECT. Board member Kilrow seconded the motion. The vote resulted as follows:

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Ayes: Board Members Kappes, Kershishnik, Kilrow, Ormiston, and Roberts

Nays: None

The motion carried.

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CWSD 142

Adopt Resolution No. 13-142 authorize the General Manager to enter into a lease of excess return flows

BOARD MEMBER KAPPES MOVED THAT THE BOARD ADOPT RESOLUTION NO. 13-142 AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A LEASE OF EXCESS RETURN FLOWS. Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, Ormiston, and Roberts

Nays: None

The motion carried.

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**EXECUTIVE SESSION ON PERSONNEL MATTERS C.R.S. 24-6-402(4)(F)**

BOARD MEMBER ORMISTON MOVED THAT THE BOARD GO INTO EXECUTIVE SESSION ON PERSONNEL MATTERS PER C.R.S. 24-6-402(4)(f). Board Member Roberts seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, Ormiston, and Roberts

Nays: None

The motion carried and the Board went into executive session at 7:15 p.m.

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BOARD MEMBER KERSHISNIK MOVED THAT THE EXECUTIVE SESSION AND REGULAR BOARD MEETING ADJOURN. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kappes, Kershishnik, Kilrow, Ormiston, and Roberts

Nays: None

The motion carried, and the meeting was adjourned at 7:55 p.m.

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