

**CENTENNIAL WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS MEETING**

Minutes  
April 29, 2013

Regular Meeting:

The Board of Directors of Centennial Water and Sanitation District met for a regular meeting on Monday, April 29, 2013 at 6:35 p.m.

The meeting was called to order by the General Manager.

Roll call was then taken. Upon the call of the roll, the following were present.

Board Members: Terri Kershishnik, John Kilrow, Jeff Kappes, and Steve Ormiston

Excused Absence: Tim Roberts

A quorum was declared.

Also present:

**STAFF:**

**ABSENT\***

Jeff Case	Jon Klassen
Connie Cowles-Biederbeck	Bruce Lebsack
Swithin Dick	Rick McCloud *
Ryan Edwards	Randy Myers *
Deborah Gallegos	Diana Schorege
Tim Grotheer	Stephanie Stanley
Dave Hahn	Stacy Simonet
John Hendrick	

**OTHERS PRESENT**

Cynthia Calkins – Hahn, Smith, Walsh, and Mancuso  
Rick Owens – HRMD Chair

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**REAFFIRMATION OF DISCLOSURE STATEMENT**

BOARD MEMBER ORMISTON MOVED THAT THE DISCLOSURE STATEMENT DATED JANUARY 6, 2004 BE REAFFIRMED. Board Member Kershishnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kershishnik, Kilrow, Kappes, and Ormiston

Nays: None

The motion carried.

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**PUBLIC COMMENTS**

No comments

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**DISCUSSION ITEMS**

- IT Reorganization – B Lebsack

L Mire, Network Administrator, is retiring on May 3, 2013 after 10 years of service. In order to maintain the district’s network system, management has investigated several options from personnel replacement to outsourcing the work. It was decided that the most efficient and economical option that allows us to keep up with current best management practices in the IT field is to outsource this operation to a third party administrator. Several companies were interviewed and Greystone Technology Group, Inc. was selected.

The Board agreed with Staff’s recommendation and authorized the funds previously budgeted in payroll for the Network Administrator position to be transferred to and used for contract services.

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**PRESENTATIONS**

- Wastewater Treatment Plant Phase I Update – T Grotheer
- Water Supply 2013 – S Dick
- C Cowles-Biederbeck Retirement – J Case

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**MINUTES FROM:**

**BOARD MEETING MARCH 25, 2013**

**CONTINUED BOARD MEETING APRIL 2, 2013**

BOARD MEMBER ORMISTON MOVED THAT THE BOARD APPROVE THE MINUTES FROM THE MARCH 25, 2013 MEETING, AND CONTINUED BOARD MEETING AND FROM THE APRIL 2, 2013 BE APPROVED AS SUBMITTED. Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Kershisnik, Kilrow, Kappes, and Ormiston

Nays: None

The motion carried.

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**BUSINESS AGENDA**

No Changes

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**CONSENT BUSINESS**

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*A single motion may adopt consent business items. Any consent business items may be removed at the request of a director or any elector at the district and heard on its respective place on the agenda.*

CWSD 117

Ratify March 2013 cash and investment transactions (including expenditures)

BOARD MEMBER ORMISTON MOVED THAT THE BOARD APPROVE CONSENT BUSINESS ITEM CWSD 117. Board Member Kershisnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kershisnik, Kilrow, Kappes, and Ormiston

Nays: None

The motion carried.

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**GENERAL BUSINESS**

CWSD 115

Adopt Resolution No. 13-115 approval of an appropriation and approval of reimbursement to SheaHomes for the Filing 118 Infrastructure Lines project

BOARD MEMBER KAPPES MOVED THAT THE BOARD ADOPT RESOLUTION NO. 13-115 APPROVAL OF AN APPROPRIATION AND APPROVAL OF REIMBURSEMENT TO SHEAHOMES FOR THE FILING 118 INFRASTRUCTURE LINES PROJECT. Board Member Ormiston seconded the motion. The vote resulted as follows:

Ayes: Board Members Kershisnik, Kilrow, Kappes, and Ormiston

Nays: None

The motion carried.

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CWSD 118

Adopt Resolution No. 13-118 approval of 5 additional SFE upon payment of 5 years of options and the current tap fees for the ESA – Tap and Option Purchase Redstone Animal Hospital project

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD ADOPT RESOLUTION NO. 13-118 APPROVAL OF 5 ADDITIONAL SFE UPON PAYMENT OF 5 YEARS OF OPTIONS AND THE CURRENT TAP FEES FOR THE ESA – TAP AND OPTION PURCHASE REDSTONE ANIMAL HOSPITAL PROJECT. Board Member Kilrow seconded the motion. The vote resulted as follows:

Ayes: Board Members Kershisnik, Kilrow, Kappes, and Ormiston

Nays: None

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The motion carried.

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**EXECUTIVE SESSION PER C.R.S. 24-6-402 (4)(F) PERSONNEL ISSUES**

BOARD MEMBER KERSHISNIK MOVED THAT THE BOARD GO INTO EXECUTIVE SESSION PER C.R.S. 24-6-402 (4)(f) at 7:50 p.m. Board Member Kappes seconded the motion. The vote resulted as follows:

Ayes: Board Members Kershishnik, Kilrow, Kappes, and Ormiston

Nays: None

The motion carried.

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The Board came out of executive session and authorized staff to waive the current compensation limitations for the Part-Time Meter reader position.

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BOARD MEMBER KAPPES MOVED THAT THE MEETING ADJOURN. Board Member Kershishnik seconded the motion. The vote resulted as follows:

Ayes: Board Members Kershishnik, Kilrow, Kappes, and Ormiston

Nays: None

The motion carried, and the meeting was adjourned at 8:30 p.m.

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